

## Board of Directors

### Minutes

of meeting held in Kilmorack Hall  
at 7.30pm on Thursday 1<sup>st</sup> September 2011

Present	Apologies	In Attendance
Graeme Scott      Andrew Leaver Peter Masheter    John Graham Calum Fraser       Mark Hedderwick Alisdair Stewart		Warwick Lister-Kaye Jon Hollingdale

Item	Action
Graeme Scott welcomed Jon Hollingdale to the meeting. Jon has been working on revisions to the business plan.	
1 <b>Minutes of meeting of 9<sup>th</sup> May 2011</b> The minutes were proposed by John Graham and seconded by Calum Fraser.	
2 <b>Matters arising from the minutes</b> <ul style="list-style-type: none"> <li>• 25/3 – Andrew reported that LEADER have approved an extension of the grant to 30 November 2011. No further extension will be available.</li> <li>• 25/4 – Peter arranged a meeting with Brendan Clouston which was also attended by John Lister-Kaye, Graeme and Andrew. This meeting was useful in updating Mr Clouston on our activities and ensuring he was still supportive of our general aims.</li> <li>• 25/6 – As noted in the minutes of the AGM, all directors stayed on the Board except Gavin Cormack who no longer works at Teanassie Primary School.</li> </ul>	
3 <b>Business Planning</b> <ul style="list-style-type: none"> <li>• Jon Hollingdale gave a presentation on an alternative management plan to that currently within the FCS Forest Design Plan and largely adopted in the Bell Ingram Business Plan.</li> <li>• This proposal included a mixture of commercial timber growing and native regeneration across different sections of the Forest. It also suggested a common approach to deer management by ACF and neighbouring land owners.</li> <li>• Jon's proposal was enthusiastically received by all present, however it was noted that the immediate priority is to secure a financially viable lease from FCS.</li> <li>• Jon suggested that we apply to the FCS Community Seedcorn Fund for a grant to allow an indicative lease valuation to be provided by the district valuer. This will be useful in completing revisions to the Business Plan. It</li> </ul>	

Item	Action
<p>was agreed this would be worthwhile. Andrew to complete and submit an application.</p> <ul style="list-style-type: none"> <li>It was noted that Amanda Bryan would now be working with Graeme, Steve Westbrook and Jon Hollingdale to help pull together the revised Business Plan.</li> </ul>	<p>Andrew Leaver</p> <p>Graeme Scott</p>
<p>4 <b>Fundraising and PR</b></p> <ul style="list-style-type: none"> <li>There have been no actions in relation to Fundraising and PR since the last meeting.</li> </ul>	
<p>5 <b>AOCB</b></p> <ul style="list-style-type: none"> <li>It was agreed to continue meeting at roughly eight week intervals. Andrew to circulate a list of dates through to the AGM in June 2012.</li> </ul>	<p>Andrew Leaver</p>

Summary of Outstanding Actions		
Ref	Action	Person Responsible
20/5	Contact Lord Lovat to invite him to be a Forest Champion and figurehead for the 'Adopt a Forest' campaign.	Andrew Leaver
20/6	Contact Plexus to identify costs for enhancement to website to include video / graphic for 'Adopt a Forest' campaign.	Andrew Leaver
21/5	Progress planning for on-line auction.	Andrew Leaver
25/1	Change the ACF registered address to that of Graeme Scott's office and notify Macleod and MacCallum that their services are no longer required.	Andrew Leaver
26/1	Submit application to FCS Community Seedcorn Fund to support an indicative lease valuation by the district valuer.	Andrew Leaver
26/2	Work with appointed consultants Steve Westbrook and Jon Hollingdale and with Amanda Bryan to complete revisions to the Business Plan by end October.	Graeme Scott
26/3	Compile and circulate a list of dates for meetings through to the AGM in June 2012.	Andrew Leaver

Chair	Date